TLC Office Systems
The Technology Hospital
A Visual Edge Technology Company

TLC OFFICE SYSTEMS
8711 Fallbrook
Houston, TX 77064
713-695-3900

Sales Order

Invoice No. _____

Date	Purchase Order#	Category	Salesman	Sales Code	Branch Code
4/17/19	0		Steve Sikes		

SHIP TO	Customer Number		New	BILL TO	Customer Number		New
Name	Upshur County DA Misdemeanor Office			Name	Upshur County Auditor Office		
Address	100 W. Tyler St, 3rd Floor			Address	P.O. Box 730		
City, ST, Zip	Gilmer, TX 75644			City, ST, Zip	Gilmer, TX 75644		
Contact				Contact			
Phone	903-680-			Phone	903-680-8111		
Shipping Instructions				Shipping Instructions			

TLC WILL TRANSFER AND DELIVER TO BUYER AND BUYER WILL ACCEPT AND PAY FOR THE FOLLOWING MERCHANDISE.

Product Code	QTY.	Description & Model	Unit Price	Total
MXB455W	1	45 PPM B&W Document System		$4,180
MXCS14	3	1 x 600-sheet Paper Drawer		
MXDS23	1	Low Stand		
ss15-tn	1	15 AMP Surge Protector		
		Total cost includes trade in of Existing Sharp B401 L1690		
		Remove Sharp Equipment from existing service		

FILED
TERRI ROSS
COUNTY CLERK
2019 APR 30 AM 11:04
UPSHUR COUNTY, TX.
BY _____ DEPUTY

Add to existing service agreement.

Subtotal	$4,180.00
State Tax	$0.00
Other Tax	$0.00
Freight	$0.00
TOTAL	$4,180.00
trade in	$700.00
Balance due	$3,480.00

Prepared By: Steve Sikes

Terms: The TLC Office Systems equipment indicated above is purchased under TLC Office Systems standard terms which are 1) The Seller retains title to all equipment and supplies subject to this agreement until purchase price is paid in full. 2) in the event Buyer defaults in payment, the Buyer will be liable for the payment of any legal fees or other costs incurred in any action to collect this debt. General terms and conditions of maintenance agreement are furnished separately. This is a BINDING ORDER not subject to cancellation. This order cannot be changed except in writing by a TLC OFFICE SYSTEMS Officer. There is a 1.5% monthly fee on all past due balances. Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over $200.00 and 50% if the balance is under $200.00. There is a $35.00 fee for all returned checks.

X

Authorized Signature

Title: Upshur County Judge

Printed Name: Todd Tefteller

Date: 4-30-2019